

LANDBANK COUNTRYSIDE DEVELOPMENT FOUNDATION, INC. (LCDFI)
Summary of Executive, Governance and Nomination-Remunerations Committee Meeting Resolutions
CY 2024

Resolution No.	Date of Meeting	Title	Remarks
24-001	January 25, 2024	Authority to Issue CY 2023 Financial Statement	approved
24-002	January 25, 2024	4th Quarter Report to LANDBANK Board	approved
24-003	January 25, 2024	4th Quarter Performance Evaluation Scorecard Monitoring Report	approved
24-004	January 25, 2024	Hiring of Capacity Building Coordinators	approved
24-005	January 25, 2024	Resignation of Enterprise Development Director	approved
24-006	January 25, 2024	Hiring of Enterprise Development Coordinator	approved via referendum
24-007	February 22, 2024	Revised General Guidelines of Financial Literacy Program	approved
24-008	February 22, 2024	Resignation of Corporate Secretary and Legal Counsel	approved
24-009	March 25, 2024	Revised Guidelines on Capacity Building Program	approved
24-010	March 25, 2024	Revised CASA	approved
24-011	March 25, 2024	Change in Accountant Career Band	approved
24-012	March 25, 2024	Resignation of Special Program Officer	approved
24-013	April 18, 2024	Downward adjustment of LCDFI Dividend Rate on CY 2023	approved
24-014	April 18, 2024	Creation of Mandated Position of Compliance Officer / Internal Audit Officer	approved
24-015	May 23, 2024	Request for Approval of the Supplemental Budget for the Vehicle Procurement	approved
24-016	May 23, 2024	Creation on Mandated Position of Compliance Officer and Internal Audit Officer	superseded
24-017	May 23, 2024	Program Impact Assessment - Terms of Reference	approved
24-018	May 23, 2024	Re-allocation of Reserve Fund	approved
24-019	May 23, 2024	Contract Agreement for the Engagement of Services of Training Provider for theConduct of Financial Literacy Training	deferred
24-020	June 20, 2024	Proposed Item Revisions of Financial Literacy program Guidelines	approved
24-021	June 20, 2024	Contract Agreement for the Engagement of Services of Second party for theConduct of Financial Literacy Training	approved
24-022	June 20, 2024	Proposed Revision on Internal Quality Audit Procedure	approved
24-023	June 20, 2024	Hiring of Capacity Building Coordinators	approved
24-024	June 20, 2024	Hiring of Job Order for Financial Literacy Program	approved
24-025	July 18, 2024	Resignation of Bookkeeper	approved
24-026	August 27,2024	Hiring of Bookkeeper	approved
24-027	August 27,2024	Regularization of Program Coordinators	approved
24-028	September 19, 2024	2024 Recalibrated Budget	approved
24-029	December 10, 2024	Various Guidelines	approved
		General Guidelines of Financial Literacy Program	

		Implementing Guidelines on the Capacity Building Program for LANDBANK Priority Clients	
		Guidelines for Internal Implementation of the Iskolar ng LANDBANK Program	
		General Guidelines in the Procurement of LCDFI Goods and Services	
		Documents and Records Control Procedures	
		Guidelines for Processing Disbursements through Petty Cash	
		Quality Management System Manual	
		Guidelines for Granting of Uniform/Clothing Allowance (U/Ca) of LCDFI Employees	
		Internal Quality Audit Manual and Procedure	
24-030	December 10, 2024	Hiring of Deputy Executive Director	approved
24-031	December 18, 2024	2023 Performance-Based Bonus (PBB) Application	approved
24-032	December 18, 2024	Revised Vision	approved
24-033	December 18, 2024	Revised Competency Framework Model	approved